

35th ANNUAL KRIS KRINGLE HOLIDAY CRAFT SHOW

November 17 & 18, 2018

Show to be held at

The Hagerstown Community College ARCC Arena
11400 Robinwood Drive, Hagerstown MD 21742

I would like to invite you to participate in the Kris Kringle Holiday Craft Show to be held November 17 & 18, 2018 at the Hagerstown Community College ARCC Arena. The show has been held for the past 34 years and I became the owner and promoter in 2016. I have made some changes and will continue to improve and grow the show in the future.

To apply, please fill out the application form and return it with your check to the address below. Returning exhibitors will be guaranteed the same booth if the application is received before March 31, 2018. On April 1, 2018 applications will be accepted from new exhibitors who wish to participate. Applications will be accepted on a first come first serve basis.

Kris Kringle Holiday Craft Show is a juried show. Sale of "Buy Sell" items purchased by the crafter and then sold under his or her name. This is STRICTLY PROHIBITED. All items must be hand made by the person (or persons) signing the application and that person must be in attendance at the show. All items for sale must be completed craft projects. Those who are not in compliance of the rule concerning "Buy Sell" will be asked to leave. I ask that each exhibitor help police this policy by looking at adjacent booths and report any exhibitor suspected to be in violation of the rule.

You must submit at least five photos with each application. Four photos must be of the items for sale and the fifth must show a complete display. All applicants must submit photos, even if you have been in the show previously. No exceptions.

Again there will be a \$3.00 admission to the show and the proceeds from the door will be donated to A local non-profit charity . Your cancelled check is your receipt. All participants will receive pertinent information two months prior to the show. Please check the website for other information after April 1, 2018.

Set Up will be Friday, November 18 from 3 PM to 9 PM. Or Saturday, November 19, from 6 AM to 8:30 AM.

Benefits of show:

Same Location

Free parking to guests and exhibitors

Free package holding area

Free golf cart shuttle

Free drawing for a chance to win a free exhibitor space

Free shopping bags to customer

Free flyer to exhibitors to promote Kris Kringle

Kris Kringle Website: www.kriskringlecraftshow.com

(RULES)

All displays must be set up during the set up period described in the show schedule. Any artisan not inside the building by the end of the set up time will not be allowed to set up and there will be no refund of monies in this case. Displays may be left at your own risk.

We have several rules that will actually help the Exhibitor do more business:

1. Booth - Table covers **MUST EXTEND TO THE FLOOR AND BE NEAT, CLEAN AND PRESSED.**

Boxes **MUST** be kept on the floor under the tables. Trash must be placed in receptacles. (Empty boxes must be taken with you and the end of the show)

2. Exhibitors are contracted to show for the hours the show is open. No one may leave early unless permission to do so is granted prior to the show by the promoter.

3. Closing your exhibit or packing earlier than the closing hour stated in your contract is not allowed; unless the promoter makes an announcement that the show is closing early. **CLOSING EARLY OR LEAVING WILL EXCLUDE YOU FROM FUTURE SHOWS.**

4. **PARKING** - to insure plenty of parking for customers of the Craft Show, all exhibitors will be required to park their vehicles in the designated "Vendor Parking" areas. Signs will designate these areas and this rule will be strictly enforced. Each Vendor will receive a **VIP " VENDOR PARKING PASS"**. **ALL VEHICLES IN VENDOR PARKING AREAS MUST HAVE A PARKING PASS DISPLAYED ON THE VEHICLE FILLED OUT COMPLETE OR IT WILL BE TOWED AT OWNERS EXPENSE.** If you need additional parking passes, you can pick up the day of set-up. **ON FRIDAY THERE WILL BE NO PARKING IN THE BACK OF THE GYM AREA IT WILL BE DROP OFF AND PICK UP AREA ONLY. PAID PERSONNEL WILL TRY TO CONTROL THAT VENDOR AREA. FAILURE TO COMPLY EXCLUDES YOU FROM FUTURE SHOWS.**

5. A signed contract, which is accepted into show, is a contract to do the show, if the exhibitor cancels after July 1, 2017 or fails to report to the show, there **WILL BE NO REFUND OF ANY MONIES, FOR ANY REASON. YOUR CANCELLED CHECK WILL BE YOUR ACCEPTANCE INTO THE SHOW.** There will be a \$35.00 charge for any returned checks. Please keep this instruction sheet for your records.

6. There is to be no subletting of sharing of booth space. **No "Buy Sell" products.**

7. Children under the age of 12 are not allowed in booths. Exhibitor's children are not allowed to ride on golf carts. No balloons are allowed in building.

8. Tent framing is allowed but no canopies are allowed inside the gym. You must stay within your space. Nothing in aisles.

9. We are on a gym floor. If you wish to bring carpet it must fit in your booth space.

10. All food exhibitors are required to cover their floor with appropriate covering. You must call the local Health Dept for your permit. 240-213-3200.

11. Booth priority is based on exhibitor seniority, when dated application is received by promoter and placement is at promoter's descretion.

12. The promoter has the final say in all matters pertaining to this show. If you are interested in displaying your craft at this show, fill out the enclosed application and return it, along with your check and mail to: BRIAN PITSONOGLE, 22502 CAVE HILL ROAD, SMITHSBURG, MD. 21783 as soon as possible. First come basis, limited spaces available. For more Information call Brian at 240-500-7656.

For you records:

Date that you mailed you application: _____ your check # _____

Loading Dock

Vendor Parking

169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190

Entry/Exit

DOOR

228

191

192

229

Cargo Door

218

219

217

220

216

221

215

222

214

223

213

224

212

225

211

226

Unload area, No parking

1	24
2	23
3	22
4	21
5	20
6	19

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156	157

DOOR

210 209 208 207 206 205 204 203 202 201 200 199 198 197 196 195 194 193

DOOR

10x10 Center \$230.00

10x10 End of Aisle \$240.00

12x12 End Walls and Right Side Wall \$270.00 193-226

10x10 Left Side Wall \$250.00 169-190

2018 KRIS KRINGLE CRAFT SHOW

**KRIS KRINGLE 2018
HOLIDAY CRAFT SHOW APPLICATION
NOV.17 & 18, 2018
MAIL APPLICATION TO
PROMOTER-BRIAN PITNOGLE
22502 CAVE HILL ROAD SMITHSBURG MD. 21783CELL 240-500-7656**

EXHIBITOR: _____

BUSINESS NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

E-Mail: _____ Phone : _____

MD TAX NUMBER – (Do you have a MD Tax No.) YES _____ NO _____ Each exhibitor is responsible for collecting 6% Maryland Sales Tax. A LIST OF VENDORS WILL BE SENT TO STATE BY THE PROMOTER AND YOU WILL RECEIVE A TEMPORARY LICENSE PRIOR TO SHOW

ONLY ACCEPT APPLICATIONS FOR BOTH DAYS. ELECTRICITY IS AVAILABLE AT EACH BOOTH INSIDE ONLY. ALL REQUESTS MUST ACCOMPANY THE APPLICATION. Max number of spaces (3) three.

Please mark number of spaces requested and calculate total.

CENTER SPACE 10 X 10 \$230.00 # of spaces _____ \$ _____

END OF AISLE 10 X 10 \$240.00 # of spaces _____ \$ _____

WALL 10 X 10 \$250.00 # of spaces _____ \$ _____

WALL SPACE 12 X 12 \$270.00 # of spaces _____ \$ _____

ELECTRICITY PER SPACE \$50.00 Yes _____ No _____ \$ _____

OUTDOOR SPACE 20 X 20 \$250.00 # of spaces _____ \$ _____

OUTDOOR SPACE 20 x 40 \$400.00 # of spaces _____ \$ _____

Chairs (1 per booth free) Additional Chairs \$1.00 # of chairs _____ \$ _____

Table Rentals 6 ft. \$5.00 Each # of tables _____ \$ _____
(Must be requested with application)

Make check payable to: BRIAN PITNOGLE TOTAL SUBMITTED _____

ALL ABOVE ORDERS MUST BE PAID IN ADVANCE TO BRIAN PITNOGLE (No refunds after July 1, 2018)

PRIORITY OF BOOTH ASSIGNMENT WILL BE AS FOLLOWS: FIRST COME AND FIRST PAID BASIS, APPLICATIONS ARE RECEIVED AND PLACED BY SENIORITY. YOUR CANCELLED CHECK WILL BE YOUR ACCEPTANCE INTO THE SHOW.

I DO HEREBY AGREE TO BE RESPONSIBLE FOR THE SECURITY OF MY EXHIBIT AND AGREE THAT THE HAGERSTOWN COMMUNITY COLLEGE, NOR BRIAN PITNOGLE WILL NOT BE RESPONSIBLE, DIRECTLY OR INDIRECTLY, FOR ANY THEFT OR DAMAGE. I DO HEREBY RELEASE AND AGREE TO DEFEND AND INDEMNIFY THE ABOVE MENTIONED IN RESPECT TO ANY AND ALL INJURIES, LOSSES, CLAIMS, DAMAGES, ACTIONS, LIABILITY AND EXPENSES TO PERSONS OR PROPERTY ARISING FROM, RELATED TO OR IN CONNECTION WITH THE CONDUCT OF OPERATION OF MY EXHIBIT & MY PERSONAL CONDUCT.

SIGNATURE _____ DATE _____

YOUR SIGNATURE ON THIS APPLICATION BINDS YOU TO THE REQUIREMENTS ABOVE. BY SIGNING THIS APPLICATION I AM ALSO AGREEING TO FOLLOW ALL THE RULES AND INSTRUCTIONS ATTACHED TO THIS APPLICATION. HURRY AND RESERVE YOUR SPACE TODAY! FIRST COME BASIS.

Description of items for sale, please list everything you plan to sell!! (Application not accepted without photos)
